

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting November 12, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, and Acampora all in attendance. Commissioner Bailey was absent from the meeting.

It was noted that there were four (4) members of the public in attendance.

### **Administering the Oath of Office: None**

Commissioner Acampora reported that the regular workshop Meeting Minutes of October 8, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on October 9, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

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**PAYMENT OF BILLS:** Commissioner Bommer presented the following bills for payment:

<b>Bills</b>	<b>Amount</b>
defender	\$ 1,316.25
common cents	\$ 5,238.80
liberty mutual	\$ 2,770.12
csm	\$ 356.00
net link web services	\$ 199.00
access health	\$ 360.00
nj american water	\$ 3,358.00
optimum	\$ 169.37
cit	\$ 97.00
atlas	\$ 43.18
taylor oil co	\$ 605.12
batteries and bulbs	\$ 225.00
defender	\$ 388.42
witmer public safety	\$ 7,583.00
petro king services	\$ 311.52
j obrien co	\$ 609.79
total garage solutions	\$ 359.94
front end shop	\$ 153.95
<b>Totals</b>	<b>\$ 24,144.46</b>

A motion was made by Commissioner Stalling and seconded by Clerk Acampora to pay the bills.  
A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

GM recall notice for vehicle 466

Howell Township – CNC3 form

Howell Township fire bureau monthly reports

### Sent

Howell Township – CNC3 request form

CNC3 form to Barry Osborn, CPA

Sendzik & Sendzik: e-mail pertaining to outstanding issues to be addressed.



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## COMMITTEES

### Executive Board

It was noted that the E-Board was disbanded at the Joint Board meeting held in September 2019

### Chief's Report

All reports were handed in.

Chief stated he is still in need of fire fighter gloves and hoods that were approved several meetings ago.

### Chief Engineer

Chief Engineer Gilsenan was absent from the meeting.

Chairman Scarlato reported 2019 maintenance on several trucks is still wrapping up and will be completed by year end.

All fire extinguishers were serviced. One extinguisher was from 1982 and was taken out of service. There are currently six (6) extinguishers out for testing and will be back in the next week. We will need to purchase several additional extinguishers in 2020.

Roberts Alarm Company is will be performing their annual alarm testing.

### Purchaser:

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase three (3) dry chemical fire extinguishers and three (3) pressurized water fire extinguishers, with carrying straps, not to exceed \$1,000.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase six (6) sets of Kangaroo firefighting gloves (\$125 each) and six (6) Nomax firefighting hoods (\$95 each), not to exceed \$1,320.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to replace the generator on Engine 480. The price received from Defender Emergency Services is \$16,661.63, which includes removal of old unit, shipping and installation of new unit. The motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to replace the tires on the following apparatus:

Engine 475      Two (2) new front tires

Tanker 495      Two (2) new front tires

Ladder 490      eight (8) new rear tires

Price quote obtained by Edwards Tires for a cost not to exceed \$7,418.60

The motion passed unanimously by the Board.

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A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase five (5) new pagers at a cost of \$500 each, total cost not to exceed \$2,500.00, including programming. The motion passed unanimously by the Board.

**TRUCK COMMITTEE:** Progress

## **OLD BUSINESS:**

Chairman Scarlato stated that the Board received a copy of the radio resolution from Howell Fire District No. 2 for payment for the radio communications study. The resolution has been forwarded to our attorney for his review. If approved, he will create a resolution for this Board to adopt.

## **NEW BUSINESS:**

Chairman Scarlato requested that the following timeline be observed by the line officers pertaining to 2019 annual firefighter percentages:

- 1) Initial percentage list to be posted 11/19/19
- 2) All firefighter appeals must be filed with the line officers by 12/3/19
- 3) Final firefighter percentages must be certified by the Chief and presented to Chairman Scarlato by 12/4/19

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling pass Resolution 1122019-01 RESOLUTION TO ENTER INTO AN AGREEMENT WITH A NATIONALLY RECOGNIZED COOPERATIVE ENTITY FOR THE PURPOSE OF PURCHASING FIRE APPARATUS AND OTHER EQUIPMENT PURSUANT TO N.J.S.A. 52:34-6.2(b)(3). The motion passed unanimously by the Board.

Chairman Scarlato noted that there will be a Special Meeting held on 12/4/19 between 6pm – 9pm to determine whether we shall raise funds for fire apparatus/pumper inclusive of equipment in an amount not to exceed \$715,000.00 and reserve future capital outlay in an amount not to exceed \$200,000.00. All firefighters are urged to attend this meeting.

**GOOD AND WELFARE:** None

**JOINT PURCHASING COMMITTEE:** None

## **APPLICATIONS/TERMINATIONS:**

The following application for membership to the fire company was presented to the Board: Jamie Palitto

The fire company has approved accepting this individual into the company.



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A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to accept this member via the recommendation of the fire company. The motion passed unanimously by the Board.

## **PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the for the Board's accounts:

### CHECKING ACCOUNT

OPENING BALANCE	\$ 38,251.38
INTEREST	\$ 4.43
CANCELED CHECKS	\$
TRANSFER	<u>\$ 23,000.00</u>
SUB-TOTAL	\$ 61,255.81
NJ – PERS TEPS Payment	\$
BILLS PAID (Front End Shop)	\$ 153.95
BILLS PAID	<u>\$ 23,990.51</u>
CLOSING BALANCE	\$ 37,111.35

### SAVINGS ACCOUNT

OPENING BALANCE	\$2,163,606.33
DEPOSIT (HOWELL TWP.)	\$
DEPOSIT ()	\$
INTEREST	<u>\$ 1,405.14</u>
SUB-TOTAL	\$2,165,011.47
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 23,000.00</u>
CLOSING BALANCE	\$2,142,011.47

### PAYROLL ACCOUNT

OPENING BALANCE	\$ 6,820.28
TRANSFER	\$
ADP	\$
INTEREST	<u>\$ 9.18</u>
SUB-TOTAL	\$ 6,829.46
PAYROLL	\$
FEES	\$
FEES	<u>\$ 0.00</u>
CLOSING BALANCE	\$ 6,829.46

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The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

**PUBLIC COMMENT:** There were four (4) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:55 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk